

THE EASTERN STATES BLAST FURNACE AND COKE OVEN ASSOCIATION  
“Jim Richardson Memorial Scholarship”

PURPOSE:

The Eastern States Blast Furnace and Coke Oven Association “Jim Richardson Memorial” Scholarship is established for children of members of the Eastern States Blast Furnace and Coke Oven Association. The merit scholarship is awarded to current high school seniors to recognize high academic achievement, demonstrated leadership and future potential. The awards are intended to assist those selected to attend the college or university of their choice and to realize their academic and career objectives.

ELIGIBILITY:

Any child, stepchild, legal ward or legally adopted child of a member of The Eastern States Blast Furnace and Coke Oven Association, with at least two years of continuous membership (except members of the current board), is eligible to apply for The Eastern States Blast Furnace and Coke Oven Association “Jim Richardson Memorial” Scholarship.

STIPEND:

Awards are in the amount of \$2,000. A minimum of one award may be made each year on a nonrenewable basis to freshmen entering an approved institution of higher learning for the Fall Semester of the year in which the award is given.

APPLICATION:

Prospective applicants must submit the Application for Scholarship (FORM A, B, & C) to the Scholarship Chairman of The Eastern States Blast Furnace and Coke Oven Association, via the website: <http://www.eastern-states.org> under the “Scholarship Info” tab or through e-mail to [theeasternstates@gmail.com](mailto:theeasternstates@gmail.com), by the **February 28, deadline.**

SELECTION:

Completed applications and related materials will be reviewed by a Scholarship Committee which will select winners based on high school record, Scholastic Aptitude Test (SAT) scores, leadership in school and in the community and future academic and career potential.

SCHOLARSHIP COMMITTEE:

The Scholarship Committee consists of four highly qualified professionals from the field of education. The committee members will select the scholarship winners and will counsel The Eastern States Blast Furnace and Coke Oven Association Board of Directors on scholarship administration matters. There will be no member of the Board of Directors or member of The Eastern States Blast Furnace and Coke Oven Association directly involved in the selection of scholarship winners.

USE OF AWARDS:

The Eastern States Blast Furnace and Coke Oven Association “Jim Richardson Memorial Scholarship” may be used at any accredited university, college, junior college or technical institution in the United States, at similar educational institutions outside of the United States or at an unaccredited institution that is approved by the Scholarship Committee. The institution attended must maintain a regular faculty and curriculum and have an organized body of students in attendance.

PAYMENTS:

Scholarship payments are made by The Eastern States Blast Furnace and Coke Oven Association Board of Directors in July- August. Checks can be made payable to the selected scholarship award recipient or mailed directly to the college or university attended by the student. To initiate payment, award recipients must send The Eastern States Blast Furnace and Coke Oven Association Secretary/Treasurer a copy of their official notice of registration. Scholarship award recipients will be responsible for any tax liabilities related to the award.

INTERRUPTIONS:

In case of illness, military service, or other temporary interruptions of studies for personal or financial reasons, The Eastern States Blast Furnace and Coke Oven Association “Jim Richardson Memorial Scholarship” may be temporarily discontinued, subject to reinstatement at a future date. The recipient must fully explain the circumstances in writing and request that the scholarship be temporarily withheld. At the appropriate time, written request can be made to The Eastern States Blast Furnace and Coke Oven Association for reinstatement if the student left his previous institution in ‘GOOD ACADEMIC STANDING’ as defined by the college or institution. In cases where a scholarship is discontinued due to academic failure, or for disciplinary reasons, the student’s stipend cannot be reinstated until one full semester or quarter is completed “IN GOOD ACADEMIC STANDING” as described by the college or institution.

ADDITIONAL INFORMATION:

If additional information is required, contact the Scholarship Chairman of The Eastern States Blast Furnace and Coke Oven Association: [theeasternstates@gmail.com](mailto:theeasternstates@gmail.com).

THE EASTERN STATES BLAST FURNACE AND  
COKE OVEN ASSOCIATION  
DIRECTIONS FOR COMPLETING ALL THE EASTERN STATES BLAST FURNACE AND COKE OVEN  
ASSOCIATION

JIM RICHARDSON MEMORIAL SCHOLARSHIP

**High School Section (Forms B and C)**

Most items on the scholarship application forms are self-explanatory. However, the following instructions and comments will assist you in providing the requested information.

Before you begin to fill in the forms, be sure that you understand what information is being requested. It is advisable to prepare your response in a draft form before entering them on the application. You may type your responses or print them legibly, in ink. Remember what you say is a reflection on your intellectual ability.

Try to limit your responses to the space provided except where otherwise noted on the form. If additional space is required to respond to an item, attach a piece of bond paper, including your name and the number of the item to which the response applies.

The following dates are important. Use them as a checklist in the application process:

February 28<sup>th</sup> Deadline for submission of The Eastern States Blast Furnace and Coke Oven Association “Jim Richardson Memorial” Scholarship. (FORM A)

February 28<sup>th</sup> Deadline for submission of High School Certification (FORM B) and High School Recommendation (FORM C).

**FORMS B & C**  
**(HIGH SCHOOL CERTIFICATION AND HIGH SCHOOL RECOMMENDATION)**

Print your name, last name first in the space provided at the top of both forms before presenting them to your counselor or adviser. Also, at the bottom of both forms B and C are places for you to sign (signature) and date to give your permission for release of information and waiver of future access to recommendations.

Please note that FORM B must be completed by the Principal, Assistant Principal or other administrative official at your high school. A transcript of your grades must be attached to this form as well as a copy of your SAT scores.

FORM C should be completed by your Counselor, Adviser or by a teacher who is familiar with your academic work and your other achievements.

It is your responsibility to ensure that these forms are completed and returned to The Eastern States Blast Furnace and Coke Oven Association before the February 28<sup>th</sup> deadline. It is advisable to check to see that they have been mailed.

Please direct any questions you might have, that are not answered in the accompanying information, to:  
[theeasternstates@gmail.com](mailto:theeasternstates@gmail.com)

HIGH SCHOOL CERTIFICATION

Re: \_\_\_\_\_  
(Applicants Name)

SECONDARY SCHOOL RECORD

Type of School: Public \_\_\_ Independent \_\_\_ Parochial \_\_\_ Other \_\_\_

Name of School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Applicant's Entrance Date: \_\_\_\_\_

Graduation Date: \_\_\_\_\_

Other Secondary Schools Attended: (Transferred grades should be shown on transcript.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Students Rank: \_\_\_\_\_ Exactly \_\_\_\_\_ Approximately \_\_\_\_\_ In class of \_\_\_\_\_

Student's cumulative grade point average (GPA): \_\_\_\_\_ out of \_\_\_\_\_

Number of semesters used to determine rank and GPA: \_\_\_\_\_

Date GPA was determined: \_\_\_\_\_

SAT Scores: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Principal: \_\_\_\_\_

**I file undersigned, (applicant) authorize the disclosure of the data required by The Eastern States Blast Furnace and Coke Oven Association.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

HIGH SCHOOL RECOMMENDATION

Re: \_\_\_\_\_  
(Applicants Name)

The above student in your high school has applied for The Eastern States Blast Furnace and Coke Oven Association "Jim Richardson Memorial" Scholarship. Please complete this form and attach a copy of the student's grades and any other appropriate information. Return by February 28, 2018.

School Activities that student participated in:

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Scholastic honors attained:

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Describe any scholastic or disciplinary problems:

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Do you believe that student has been working up to his/her level of ability? Yes \_\_\_\_ No \_\_\_\_

Has students academic work been affected by outside work, illness, or other factors? If so, explain:

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**I file undersigned, (applicant) authorize the disclosure of the data required by The Eastern States Blast Furnace and Coke Oven Association.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

CHARACTERIZATION OF APPLICANT

Comment on strengths and weaknesses of the applicant and the significance of student's activities and characteristics. Give specific examples where possible to support your general appraisal of the student.

Official's Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_